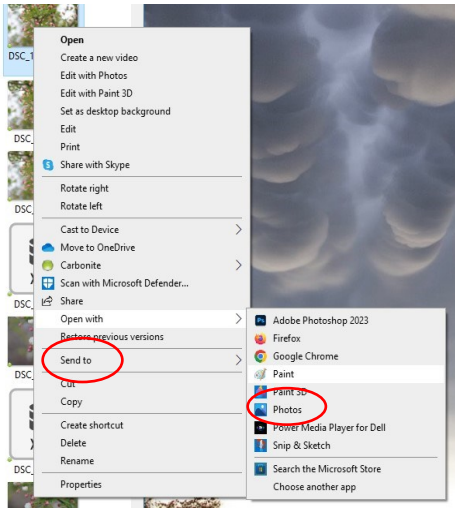


1.



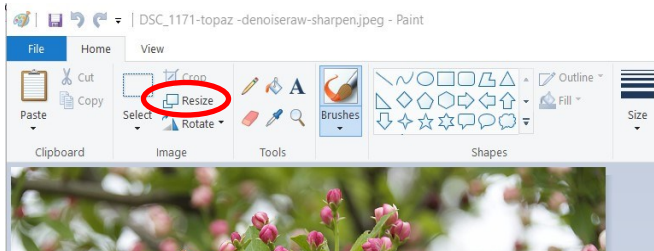
## Resize Image on PC

Right click photo to be resized

Choose "Open with"

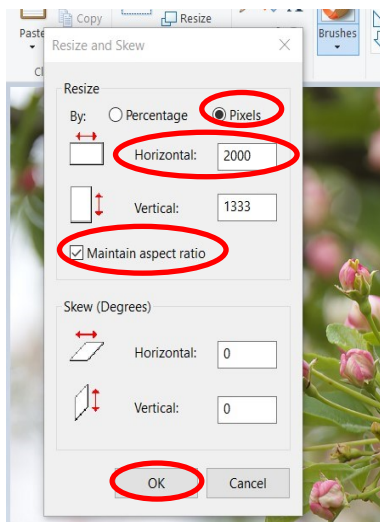
Choose "Paint"

2.



Click Resize

3.



## Resize By Pixels

For Horizontal Photos: Type 2000 in Horizontal

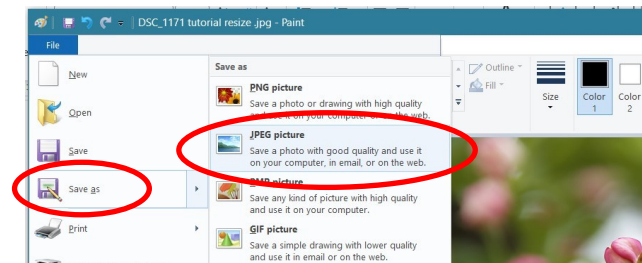
For Vertical Photos: Type 2000 in Vertical

The corresponding box will autofill when

Maintain aspect ratio is checked

Click OK

4.



## To save image for submission

Save as Jpeg/jpg image

Save As using a new file name.

Last name, First name, Photo Title

*Smith, John, Blossoms*

Digital file now meets guidelines for submission to:

LAPCcommunications@gmail.com